



General Information - Limited Company Established "Outside" Hong Kong

A. Shareholder(s) / Ultimate Beneficiary Owner(s)

- Identification documents and nationality proof
- Residential address proof

B. Director(s)

- Full name, ID/Passport number
- Residential address proof

C. Company Documents

- Certificate of Incorporation ("CI") and subsequent Certificate of Change of Company Name (if applicable)
- Valid Business Licence
- Memorandum and Article of Association
- Certificate of Incumbency / Good-standing (Validation: 6-month)
- Registered of Member(s) and Director(s)
- Other statutory documents proof if required

D. Business Plan and Proof

- Details of the offshore company's products or services preferably supported by websites, brochures or press articles where available to demonstrate the product or service provided
- Details of the target market for the offshore company's products or services including the location of major trading partners
- Details of any orders or contracts secured by the offshore company including relevant supporting documentation
- Estimation of the annual turnover of the offshore company.
- Whether the offshore company will operate from a physical office including disclosure of the intended business address
- Details of the number of staff to be employed by the offshore company or whether the company will be operated solely by the shareholder
- Details of the shareholders business background including relevant experience within the same industry